



National Killam Program Frequently Asked Questions

Updated: May 23, 2024

Category	Question	Answer
General		
General		
General	What is the National Killam Program?	<p>The National Killam Program is privately funded through the generous contribution of Dorothy J. Killam to build Canada's future by encouraging advanced study. It consists of the Killam Prizes, the Dorothy Killam Fellowships, and the Killam NRC Paul Corkum Fellowships.</p> <p>The NRC worked alongside the Killam Trusts and CCA in 2022, before solely administering the National Killam Program in 2023.</p> <p>The NRC is committed to long term engagement with key stakeholders to support program delivery and continuous improvement.</p> <p>The NRC's role is to administer and deliver the National Killam Program. The NRC has no role in decision-making regarding winners of the Killam Prize, the Dorothy Killam Fellowships, and the Killam NRC Paul Corkum Fellowships. Clear policies, responsibilities and decision making authority were implemented to ensure that the National Killam Program is administered and delivered by the NRC with integrity and transparency.</p>
General	How is the program funded?	<p>The program is privately funded by the Killam Trusts by means of a gift and bequest from Dorothy J. Killam in memory of her husband, Izaak Walton Killam, and his outstanding achievements.</p>

General	If I have submitted to the Killam Prize, Dorothy Killam Fellowship, or Killam NRC Paul Corkum Fellowship in the last cycle but was unsuccessful, will any feedback be provided?	Yes, the National Killam Program Office can provide feedback to applicants upon request once they are notified of their status in the program. Feedback is anonymous and provided in a manner that respects the confidentiality of the process.
General	Do you have an expected number of recipients?	<p>For the Killam Prize, five prizes are awarded per year, typically one per domain: Humanities, Social Sciences, Natural Sciences, Health Sciences and Engineering.</p> <p>For the Dorothy Killam Fellowships, between 5 and 8 fellowships will be awarded annually in any research domain.</p> <p>For the Killam NRC Paul Corkum Fellowships, up to 3 are awarded each year in any research domain that aligns with NRC challenge programs.</p>
General	Who is eligible to apply for the Killam Prize, the Dorothy Killam Fellowship, and the Killam NRC Paul Corkum Fellowship?	On our website, under the eligibility section, you will find the criteria for the Killam Prize , the Dorothy Killam Fellowship , and the Killam NRC Paul Corkum Fellowship .
General	Please explain the difference between the Killam values and the Killam attributes.	<p>The Killam values, as defined by the Killam Trusts, include:</p> <p>Research Excellence: Superior, ground-breaking, best-in-class work.</p> <p>Innovation: Original, future-focused generation of new knowledge and technology that will change the way we live.</p> <p>Humanity: Compassion, inclusion and understanding of people, cultures and needs with participation among all economic, social and cultural backgrounds.</p> <p>Multidisciplinary Collaboration: Thoughtful cooperation among scholars, disciplines and institutions.</p> <p>Candidates for the Killam Prize are evaluated on the alignment with the Killam values.</p> <p>Dorothy Killam Fellows and Killam NRC Paul Corkum Fellows are leading researchers who align with one or more of the Killam attributes. They are:</p> <p>Inclusive collaborators whose work exemplifies inclusion and understanding of people, cultures and needs with participation among all economic, social and cultural backgrounds</p>

		<p>Barrier breakers whose original, transformational, future-focused generation of knowledge and technology stands to change the way we live</p> <p>Research leaders who activate thoughtful cooperation among scholars, disciplines and institutions to create a multiplier effect within the research ecosystem</p>
General	Can you give some examples of non-traditional research outputs?	<p>Non-traditional research outputs may include:</p> <ul style="list-style-type: none"> • media interviews, videos, blogs, podcasts, performances, • evidence of influence on policy, • patents, • article preprints, • making datasets available, development of software and protocols, • mentorship program, advancement of trainees, • community engagement, • contributions to the advancement of EDI. <p>For the Dorothy Killam Fellowships, outputs should be detailed in the research proposal. For the Killam Prizes, outputs should be detailed in the nomination letter.</p>
General	How many different websites are there related to the Killam program?	<p>The primary site for submissions to the National Killam Program is the portal: National Killam Program · National Killam Program Portal (powerappsportals.com). The Killam Trusts also have a website which provides information on the Killam Trusts and highlights programming at all Killam institutions in Canada. Lastly, as administrators of the National Killam Program, the NRC's website provides a brief overview of program governance and offerings.</p>
Key Dates		
Key Dates	When will the National Killam program launch this year?	The National Killam program will launch on April 2 2024 for the Dorothy Killam Fellowships , Killam Prizes , and Killam NRC Paul Corkum Fellowships . The 2025 program cycle guidelines are now available on the portal.
Key Dates	When is the deadline to submit a Dorothy Killam Fellowship application?	Applicants must complete the online application form and provide all the required documents in English or French by 23:59 your local time on June 13, 2024.

Key Dates	When is the deadline to submit a Killam prize nomination?	Nominators must complete the online nomination form, provide all the required documents in English or French, and submit by 23:59 your local time on June 6, 2024.
Key Dates	When is the deadline to submit a Killam NRC Paul Corkum Fellowship application?	Applicants must complete the online application form and provide all the required documents in English or French by 23:59 your local time on June 20, 2024.
Key Dates	When can we expect to be notified if we are successful?	All Dorothy Killam Fellowship and Killam Prize recipients will receive notification of their results by telephone and email by March 2025. In the event that a candidate is unsuccessful, the National Killam Program will contact the candidate directly via email and will not notify the candidate's institution. For successful candidates, both the applicant and institutional contact associated with their submission will be contacted. In the case of the Killam Prize, successful nominees are contacted by telephone and their nominator are copied on an official letter issued from the program office. For all successful candidates, the good news remains under embargo until the official winner announcement is made.
Funding		
Funding	What is the prize?	The Killam Prize is valued at \$100,000. It is intended to honour distinguished Canadian scholars who have been engaged in research in universities, hospitals, research or scientific institutes, or other similar institutions.
Funding	What is the fellowship?	Dorothy Killam Fellowships are valued at \$80,000 per year for a total of up to \$160,000 for 2 years. The fellowships are awarded to individuals, but the funds are paid to and administered by the Canadian university or research institute where the individual is employed.
Funding	What is the Killam NRC Paul Corkum Fellowship?	The Killam NRC Paul Corkum Fellowships provide support to distinguished scholars, granting them time to pursue a novel project in collaboration with an NRC researcher, leveraging NRC facilities. Fellowships are valued at \$100,000 CAD per year in the form of a grant that is paid to the institution of each Fellow to cover release time. An additional grant of up to \$50,000 CAD is available to accommodate travel and knowledge dissemination costs of the Fellow, based on budget estimates provided in the proposal.
Application Process		
Application Process	How is the self-identification data used?	The provision of self-identification data is strongly encouraged. Self-identification information provides the program office with insights into the composition of candidate pools, and signals gaps to be addressed by the

		program. All self-identification information at the individual level is treated as strictly confidential, and is not used in the evaluation or selection of submissions.
Application Process	If I have applied or nominated in the past, can I do so again?	In the event that a candidate is unsuccessful, a new nomination may be submitted in subsequent years. There is no limitation on the number of times a candidate may be nominated, but a new nomination package is required each year.
Application Process	Given the page limits for curriculum vitae, should candidates exclude some sections to ensure we can include all research in the CV?	The maximum length for CVs is 30 pages in English or 36 pages in French. If a candidate cannot fit in all of the required information, we recommend summarizing where possible but not removing any of the recommended sections: information on publications and presentations, grants and other fellowships received, awards and/or international recognition.
Letter of Support		
Letters of Support	Do the referees have to be academics? Do they need to be arms length?	<p>Referees should be someone who can speak to the significance of the research and its impact, the impact of the candidate, as well as – in the case of the Dorothy Killam Fellowship – how the applicant embodies the Killam attributes.</p> <p>Often, they are an expert in the field, a senior administrator, or a scientific/research lead at the candidate’s institution. Referees can be either academics or not, depending on the specific case. Referees do not need to be arms length and can be current collaborators with the candidate. All referees should clearly specify the nature of their relationship with the applicant or nominee.</p> <p>For Fellowship applicants who have included a community research supplement in their submission, it is encouraged that one of their letters of support articulate the importance of the proposed research to the particular community. This may be in the form of a letter of support from a leader or member of the community. Prize nominees who focus on community-based research are encouraged to provide one letter of support that speaks to the importance of the nominee’s research to a particular community or communities. This letter may come from a community leader or a community member.</p>
Letters of Support	Do you have guidance for referees?	Referees should consult the guidelines for the Killam Prize , Dorothy Killam Fellowship , and Killam NRC Paul

		<p>Corkum Fellowship. The referee should clearly specify the nature of their relationship with the applicant or nominee.</p> <p>To reduce the potential for unconscious bias in the evaluation process please refer to nominees consistently by their surname(s) and use gender-neutral language, and please remove institutional letterhead.</p>
Letters of Support	Will my letter be accepted if letterhead has not been removed?	Letters will be accepted as submitted and shared with peer reviewers and the selection committee.
Letters of Support	How can a letter of support be submitted?	The referees can send their letters of support to their contact, typically the nominator for the Killam Prize, and the applicant or the institutional contact for the Dorothy Killam Fellowship and Killam NRC Paul Corkum Fellowship, or by email to the National Killam Program Office , or through the National Killam Program portal . You can find additional information in our National Killam Program guide for letters of support .
Letters of Support	When must letters of support be submitted by?	<p>The letters of support must be included with the application or the nomination package. Here are this year's deadlines:</p> <ul style="list-style-type: none"> • For the Killam Prizes, nominations must be submitted by <u>23:59 your local time on June 6, 2024</u>. • For the Dorothy Killam Fellowships, applications must be submitted by <u>23:59 your local time on June 13, 2024</u>. • For the Killam NRC Paul Corkum Fellowships, applications must be submitted by <u>23:59 your local time on June 20, 2024</u>.
Letters of Support	How much identifying information should be removed from letters of support? Why are you asking for letterheads to be removed?	We ask letter writers to remove letterhead to avoid letterhead bias. With letterhead removed, reviewers are better-positioned to engage with the content of the letter without immediately triggering assumptions about the quality of the candidate based on the institutional letterhead. However, our objective is not to remove all identifying information. The content of letters should allow the reader to understand the credentials of the writer and the context of their relationship with the candidate.
Letters of Support	Would it be allowable for my community letter to be co-signed from multiple community partners, or must it be from only one individual?	For applicants who have included a community research supplement in their submission, it is encouraged that one of the letters of support articulates the importance of the proposed research to the particular community. It

		is allowable to have this letter co-signed by multiple community partners.
Letters of Support	If a letter is being provided by a community partner, do they need to follow the letter of support guidelines?	<p>Yes. Dorothy Killam Fellowships require two (2) letters of support.</p> <p>Fellowship applicants who are engaged in community-based research are encouraged to complete a community research supplement and to provide a letter of support from a leader or member of the community involved in the research project.</p> <p>Letters from communities should provide the community perspective on the importance, impact, proposed approach, and potential benefits of the research.</p> <p>The second letter of support should focus on aspects not covered in the community letter of support. This could include the importance, the impact, and the quality of the proposed research or the quality and impact of the researcher themselves, and their alignment with the Killam Attributes.</p> <p>Killam Prizes require one (1) nomination letter and three (3) letters of support.</p> <p>Prize nominees who are engaged in community-based research are encouraged to provide one letter of support that speaks to the importance, impact and benefits of the nominee’s research for a particular community or communities. This letter may come from a community leader or a community member.</p>

Evaluation Process

Evaluation Process	Can I see the evaluation rubric?	<p>The rubric for the Killam Prize, the Dorothy Killam Fellowship, and Killam NRC Paul Corkum Fellowship are available under evaluation criteria on our website:</p> <ul style="list-style-type: none"> • Killam Prize: Details · National Killam Program Portal (powerappsportals.com) • Dorothy Killam Fellowship: Details · National Killam Program Portal (powerappsportals.com) • Killam NRC Paul Corkum Fellowship: Killam NRC Paul Corkum Fellowship Guidelines (powerappsportals.com)
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<p>Evaluation Process</p>	<p>How are recipients selected?</p>	<p>As administrators, the National Killam Program facilitates decision making regarding winners of the Killam Prizes, the Dorothy Killam Fellowships and the Killam NRC Paul Corkum Fellowships. As such, we rely on expertise of two external groups to evaluate submissions:</p> <p>Peer Reviewers – subject matter experts from across Canada and around the world who review submissions and provide an evaluation.</p> <p>National Killam Selection Committee (NKSC) – a multidisciplinary standing committee responsible for recommending winners for the Killam Prizes, the Dorothy Killam Fellowships, and the Killam NRC Paul Corkum Fellowships.</p> <p>Submissions are evaluated by two external peer reviewers and then by the Selection Committee who reviews files in detail to make a consensus-based recommendation to the Killam Trusts.</p>
<p>Evaluation Process</p>	<p>Who is the Selection Committee? What guidance are they given to make decisions?</p>	<p>The National Killam Selection Committee (NKSC) is a standing committee responsible for recommending winners for the Killam Prizes, the Dorothy Killam Fellowships, and the Killam NRC Paul Corkum Fellowships. Members are recognized experts with national and/or international stature who support the National Killam Program's definition of research excellence, and are committed to upholding Killam values in their deliberations</p> <p>Members are provided with Equity, Diversity, and Inclusion training, and several members have expertise in addressing bias in evaluation processes. During deliberations, members consult the publicly available guidelines and reference the will of Dorothy Killam to anchor decisions in her vision.</p>
<p>Evaluation Process</p>	<p>Will any of the Selection Committee Members be new this year, or will it be the same membership as last round?</p>	<p>Normally, National Killam Selection Committee (NKSC) members serve for (2) two or three (3) years, with the greatest time commitment falling between June and December of each calendar year. Reappointments for additional terms are at the discretion of the Killam Trustees and NKPO. Consideration is given to staggering or extending terms to maintain continuity and preserve institutional memory while building a consistent and forward-looking review practice.</p> <p>Normally, the NKSC Chair serves for up to three (3) years, presiding over up to three (3) program cycles with the greatest time commitment falling between June and</p>

		<p>December of each calendar year. Chair appointments and reappointment to additional terms is at the discretion of the Killam Trustees and NKPO.</p> <p>There will be some changes in NKSC membership in the upcoming program cycle.</p>
Evaluation Process	Do the evaluators have to read both French and English or does the program translate materials?	<p>The National Killam Program uses a two-stage selection process. In the first phase, submissions are evaluated by external reviewers with field-specific expertise who provide consistent, fair and high-quality reviews of submissions. During this phase of review, the program office makes every effort to ensure nominations are assessed in the language in which they were submitted. In the second phase, submissions are evaluated by a national, multidisciplinary selection committee. During this phase of the review, members receive the original documents and unofficial translations of the submissions. Materials are translated by the Translation Bureau. Submitters are invited to review the translated document prior to the peer review process.</p> <p>The National Killam Program is actively recruiting more first language French peer reviewers. If you have candidates that you would like to put forward for peer review, or if you are interested yourself, please create a peer reviewer account on the portal.</p>
Evaluation Process	How are equity, diversity, and inclusion factored into adjudication processes?	<p>The National Killam Program is a signatory to the San Francisco Declaration on Research Assessment (DORA) and has embedded DORA principles in the design of its programming and processes.</p> <p>The National Killam Selection Committee (NKSC) is a standing committee responsible for recommending winners for the Killam Prizes, the Dorothy Killam Fellowships, and the Killam NRC Paul Corkum Fellowships. Members are recognized experts with national and/or international stature who support the National Killam Program's definition of research excellence, and are committed to upholding Killam values in their deliberations</p> <p>The Chair of the National Killam Selection Committee is Dr. Maydianne Andrade. Dr. Andrade is a professor of biological sciences at the University of Toronto where she has also served as adviser and vice dean on Equity, Diversity, and Inclusion topics. Dr. Andrade is the Founder and co-Chair of the Toronto Initiative on</p>

		<p>Diversity and Excellence, and Co-founder and President of the Canadian Black Scientists Network.</p> <p>Selection Committee members are provided with Equity, Diversity, and Inclusion training, and several members have expertise in addressing bias in evaluation processes. Members are asked to complete two EDI trainings created by CIHR: Unconscious Bias and Conducting Quality Reviews. During the pre-charge meeting and prior to deliberations, members are reminded of common forms of bias and encouraged to question their own biases throughout the process. During deliberations, members consult the publicly available guidelines and reference the will of Dorothy Killam to anchor decisions in her vision.</p> <p>The program uses voluntary self-identification data to understand the composition of its pool. In instances where an applicant pool shows evidence of under-representation (e.g., from a specific geographical region) the National Killam Program Office (NKPO) does targeted outreach. The NKPO also reviews aggregate self-identification information to monitor whether our pools remain relative throughout the assessment process.</p>
<p>Evaluation Process</p>	<p>How is alignment with the Killam attributes adjudicated for the Dorothy Killam fellowships? Must candidates align with all three attributes to be competitive?</p>	<p>Successful Dorothy Killam Fellowship submissions have strong alignment with the Killam attributes. It is not necessary to have alignment with all three attributes. Applicants should clearly articulate how they align with the Killam attributes. Alignment with the Killam attributes is measured under the significance category of the evaluation criteria and contributes to 25% of the overall evaluation by peer reviewers.</p>
<p>Evaluation Process</p>	<p>Please explain the differences between the evaluation categories for the Dorothy Killam Fellowships.</p>	<p>Dorothy Killam Fellows are evaluated under 4 areas: Significance, Advancement of knowledge, Methods, and Relevance. A brief summary of the key questions considered in each category is as follows:</p> <p>Significance: How significant is the research and its proposed impact? How well does the candidate align with the Killam attributes?</p> <p>Advancement of knowledge: How sound is the knowledge mobilization component of the research proposal? How will the research advance knowledge in the field?</p>

		<p>Methods: Is the proposed research detailed clearly, and are the research methods sound? Does the proposal demonstrate a commitment to ethical research and adherence to professional standards?</p> <p>Relevance: Why is the research important now? Are the proposed immediate and long-term outcomes clear? Is there a clear demonstration on how the research stands to have a positive impact on Canada?</p>
Evaluation Process	Are peer reviewers and Selection Committee members aware of previous submissions to the program?	<p>There is no limit on the number of times a candidate may be nominated for the Killam Prizes or the Dorothy Killam Fellowships, but a new nomination package is required each year.</p> <p>Peer Reviewers and Selection Committee members are instructed to treat all applications, including resubmissions, as new applications and they do not have access to past submissions.</p>
Evaluation Process	Could you speak to the feedback that might be given to nominees of Killam Prizes? Where does that feedback come from (which level of review)?	<p>The National Killam Program uses a two-stage selection process. In the first phase, submissions are evaluated by external reviewers with field-specific expertise who provide consistent, fair and high-quality reviews of submissions. In the second phase, submissions are evaluated by a national, multidisciplinary selection committee. Submissions that advance to the consideration pool are reviewed by the National Killam Selection Committee.</p> <p>If a nominee does not advance to the consideration pool, they will receive feedback from expert reviewers. The NKPO captures feedback directly from the evaluation form and shares it with the nominee/nominator. If a nominee advances to the consideration pool, they will receive a summary including inputs from external reviewers, selection committee members, and selection committee deliberations.</p>
Dorothy Killam Fellowship		
DKF - Eligibility		
Dorothy Killam Fellowship - Eligibility	Who is eligible for a DKF?	Dorothy Killam Fellowships support scholars who are mid-career researchers. Typically, this means they have completed their PhD no more than 15 years prior, though special circumstances may result in applicants being more or less than 15 years post-PhD. There is no specific year cut-off for the fellowship.

		<p>If an applicant would like to note career interruptions or special circumstances to support their justification to be considered mid-career, they should do so in the Candidate Statement. We encourage candidates to be concise and fact-based in their comments, sharing only those details they wish to be considered by external reviewers and selection committee members.</p> <p>While holding a PhD is typical of candidates applying to the Dorothy Killam Fellowship, it is not essential. To be competitive, candidates are encouraged to demonstrate their research and knowledge mobilization record at a PhD-equivalency level and as described in the applicant guidelines.</p>
<p>Dorothy Killam Fellowship - Eligibility</p>	<p>What is the required timeline of the fellowship?</p>	<p>Those who win Dorothy Killam Fellowships in the 2025 program cycle (apply spring 2024, notified of award early in 2025), typically begin no later than January 1, 2026. This means that when applying for the Fellowship, researchers should have the intention of beginning the fellowship by January 1, 2026.</p> <p>However, we understand that life happens, postponements due to leave are addressed as the situations arise. Additional flexibility is available in the second year of the fellowship.</p>
<p>Dorothy Killam Fellowship - Eligibility</p>	<p>How much of a reduction in teaching/administrative duties is expected for fellowship recipients?</p>	<p>Dorothy Killam Fellowships are intended as release time from teaching and administrative duties for established scholars who have demonstrated outstanding research ability. The funds are intended to assist the institution to cover the costs of replacement of the applicant's work in these areas while still paying regular salary and benefits during the 2-year fellowship period.</p> <p>Individual circumstances vary with some Fellows requiring release from teaching workloads and others from administrative workloads, or a mix of both teaching and administration.</p> <p>The funds should primarily be used to cover the replacement costs associated with the Fellow's teaching and administrative duties. Any remaining funds must be used to directly support the project including student support and knowledge mobilization costs. The funds should not be used for indirect costs.</p> <p>Recipient Institutions are responsible for providing a release plan when confirming acceptance of the</p>

		fellowship. This plan is subject to approval by the National Killam Program Office.
Dorothy Killam Fellowship - Eligibility	If the applicant is holder of another award or is awarded one around the same time, how is Killam dealing with that? Does one need to decline one or is complementation an option?	<p>Dorothy Killam Fellowships are intended as release time from teaching and administrative duties for established scholars who have demonstrated outstanding research ability; it is not intended to be applied to directly fund the research project. It is possible for the Fellow to hold other grants/awards at the same time; however, if the other grant/award is also intended to cover the applicant's salary in order to grant them release time, it may be incompatible with the Dorothy Killam Fellowship. Please contact the National Killam Program Office to discuss specific cases.</p> <p>Applicants are welcome to note other active grants/projects in their research proposal and detail the extent to which the proposed project will build upon existing funded projects or how the fellowship will enable exploration of a new area/project beyond the areas already funded other programs.</p>
Dorothy Killam Fellowship - Eligibility	Does the DKF project need to be new or can it be used to continue ongoing work?	The proposal does not need to be a new project, however, the research proposal must clearly demonstrate the extent to which this project builds upon or is different from existing projects. The release time funding is intended to enable the researcher to explore new area of research and/or a new project.
Dorothy Killam Fellowship - Eligibility	Are Dorothy Killam Fellowship projects that focus on other countries eligible? Or should projects be focused on Canada?	<p>The Dorothy Killam Fellowships provide support to scholars of exceptional ability by granting them time to pursue research projects of broad significance and widespread interest within the disciplines of the humanities, social sciences, natural sciences, health sciences, engineering or studies linking any of these disciplines</p> <p>Working in areas of international impact would not preclude the applicant from consideration so long as the application demonstrates commitment to building Canada's future through advanced study and articulates how the research contributions to the Canadian research community.</p> <p>We encourage potential applicants to review the evaluation and eligibility criteria on our website to determine if their research aligns with the Dorothy Killam Fellowships.</p>

Dorothy Killam Fellowship - Eligibility	Can you provide an example of what would qualify as a compelling reason for release time to pursue a Dorothy Killam Fellowship?	<p>Dorothy Killam Fellowships provide support to scholars of exceptional ability by granting them time to pursue research projects of broad significance and widespread interest. External evaluators and Selection Committee members need to know how this funding could be a difference-maker in your career. Why is this project important and timely?</p> <p>Check out this video where Barbara Sherwood Lollar explains the important timing of the Killam Research Fellowship (now Dorothy Killam Fellowship): Videos - National Killam Program - Killam Laureates.</p>
DKF – Research Categories		
Dorothy Killam Fellowship - Research categories	How do I identify my research category?	We ask applicants to identify at least one (1) and up to five (5) disciplines (based on the Canadian Research and Development classification system) relevant to their project proposal during the application process. This will help us match your application with peer reviewers.
DKF – Application Process		
Dorothy Killam Fellowship – Application Process	Can institutional contacts access applications from their institution?	Institutional contacts from supporting institutions may view Dorothy Killam Fellowship applications that originate from their institutions, as well as upload some supporting documents (applicant’s CV, letters of support). Institutional contacts are required to provide institutional attestation as proof of eligibility. The applicant is responsible for providing their research proposal and supporting material, and for submitting the completed application.
Dorothy Killam Fellowship – Application Process	Does an applicant require a letter of institutional support or proof of employment?	No documentation is required at the time of application. The institution contact is required to attest in the Killam program portal to their acceptance of conditions of the fellowship, which includes confirmation of eligibility and employment-specific conditions. Proof of employment may be requested as a condition of awarding the Fellowship.
Dorothy Killam Fellowship – Application Process	Do you have to be at a university to apply?	Typically, a Fellowship recipient is a faculty member at a Canadian university with significant teaching and/or administrative responsibilities. Researchers employed in settings such as a hospital or another scientific institute may qualify if they demonstrate outstanding ability and if their proposed project meets standards of scholarly merit.
Dorothy Killam	Is there one administrator per institution required to submit	There is usually one contact at each institution for the Dorothy Killam Fellowships. There may be exceptions

Fellowship – Application Process	all applications for the National Killam program?	where multiple contacts are involved based on local needs: these should be clearly reflected in the list of institutions (e.g., UofU Campus 1 and UofU Campus 2). Please get in touch with us by email at KillamProgram-ProgrammeKillam@nrc-cnrc.gc.ca if you do not see your institution or if the award administrator you are working with is not on the portal.
DKF – Application process	Who is responsible for submitting the application? Institutional contact or applicant?	<p>The final submission of a Dorothy Killam Fellowship application is done by the applicant. As the institutional contact, clicking ‘submit form’ is optional. Once you as the institutional contact click ‘submit form’, the system sends the applicant an email to inform them that the application is ready for final submission. Applicants are responsible for submitting the application after the institutional attestation has been completed and all supporting files have been uploaded.</p> <p>Completing this optional step may be useful for you to identify which applications are in progress (Edit button is available in your list of applications from your institution) and which are complete from your perspective (View only available for that application in your list).</p>
Dorothy Killam Fellowship – Application Process	What can institutional contacts do in the portal?	Institutional contacts can view Dorothy Killam Fellowship applications that originate from their institutions, and upload some supporting documents (applicant’s CV, letters of support). Institutional contacts are required to provide institutional attestation as proof of eligibility. Institutional contacts can see a checklist of what documents have been uploaded for each submission. The researcher, as the applicant, is responsible for submitting the completed application.
Dorothy Killam Fellowship – Application Process	Is there a maximum number of applications each institution can submit?	No, there is no limit to the number of Dorothy Killam Fellowship applications that an institution can submit.
Dorothy Killam Fellowship – Application Process	What is expected in a knowledge mobilization plan?	<p>Knowledge mobilization is defined as the dynamic and iterative process that:</p> <ul style="list-style-type: none"> • includes synthesis, dissemination, exchange and ethically sound application of knowledge to improve the lives of Canadians • takes place between researchers and knowledge users and varies in intensity, complexity and level of engagement depending on the nature of the research and the findings

		<p>Recognizing that knowledge mobilization can be different for each research project, applicants are required to include in their research proposal their plans to share and communicate their research beyond traditional modes of scholarly output.</p> <p>Strong Dorothy Killam Fellowship submissions contain knowledge mobilization plans that are clear and tangible.</p>
Dorothy Killam Fellowship – Application Process	Should the community research supplement be in the form of a letter from the community or should it be written by the candidate?	The community research supplement is written by the candidate. A member from the community can provide a letter of support.
Dorothy Killam Fellowship – Application Process	Are there any formatting guidelines (e.g., font size, margins, etc.) for the Dorothy Killam application package?	No. There are no formatting guidelines for Dorothy Killam Fellowship application packages. We ask that applicants adhered to the page and word limits and ensure that their documents are easy to read.
DKF – Cross-appointments		
Dorothy Killam Fellowship – Cross-appointments	Who is the institution contact for an applicant who is affiliated with multiple institutions? e.g., researcher employed by an institute with an affiliation at a university	Applicants for the Dorothy Killam Fellowships must be employed by a university or other research institute for the duration of the fellowship (2 years). A representative from the applicant’s institution must attest to the terms and conditions of the fellowship prior to submission of the application. This includes attestation that the research institute will provide release time in the event that the applicant receives a Dorothy Killam Fellowship. In the case of a researcher who has a cross-appointment, the institution administering the fellowship is responsible for coordinating with the other institution(s) where the Fellow holds cross-appointments.
Killam Prize		
KP - Eligibility		
Killam Prize - Eligibility	Who is eligible for the Killam Prize? Would Professors with Emeritus status qualify?	<p>Killam Prizes are intended for active (not retired) Canadian scholars who have made a substantial and distinguished contribution, over a significant period, to scholarly research. In the case of Emeritus status, evidence of active, ongoing scholarly research and publication should be included in the submitted materials.</p> <p>A Killam Prize is not intended as an “end-of-service” reward, as a recognition for a single great accomplishment, or in expectation of future</p>

		distinguished contributions. Only Canadian citizens or scholars working and living in Canada are eligible, and the prizes are awarded only to living candidates.
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KP – Application Process

Application Process – Killam Prize	If a nominee's research contributions span two or more disciplines, how is this assessed by the Selection Committee?	Nominators must nominate candidates in at least one discipline, and have the option to select more than one discipline. The nominator must identify the discipline(s) in the letter. Further, we have added a feature to our portal to prompt nominators to select nomination discipline(s). In the event that the nominee is selected for the Killam Prize, the National Killam Selection Committee would recommend the Prize category of the multidisciplinary recipient.
Application Process – Killam Prize	For the Killam Prize, should the candidate's biography be uploaded by the nominator or by the candidate? What about the CV?	The nominator is responsible for starting and submitting the nomination for the Killam Prize through the portal. The nominator can upload the following documents: Nomination Letter, CV, Letters of Support, and Biography. The nominee can upload the following document: CV.
Application Process – Killam Prize	For the Killam Prize, how in depth should current research interests be in the biography document?	The Killam Prize nominee biography has a word limit of 500 words in English and 650 words in French. The document is meant to be a summary of the candidate’s education, distinguished research achievements, current research interests, and honours or awards received. We recommend summarizing all items listed in the biography while adhering to the word limit.

KP - Nominator

Killam Prize – Nomination Letter	Are there any specific guidelines around nomination letters?	<p>Please consult the Killam Prize guidelines under the Nomination Process section.</p> <p>To reduce the potential for unconscious bias in the evaluation process was ask that nominators please refer to nominees consistently by their surname(s) and use gender-neutral language.</p> <p>For letters of support, we have asked that institutional letterhead be removed, however, for nomination letters, institutional letterhead may be used.</p>
Killam Prize – Nomination	For the Killam Prize, can institutional contacts/administrators create an account and upload documents on behalf of external nominators?	We recognize that many nominators are supported by staff members in bringing forward a nomination package. Our system allows for support staff to create an account, upload documents, and complete attestations on behalf of the nominator. However, the name of the nominator must be clear on all documentation and the support staff must have delegated authority from the nominator to process the

		nomination on their behalf. The NKPO does not currently require proof of delegation. In the event of a successful Prize nomination from outside the institution, NKPO will notify President of the institution as well as the nominator.
Killam Prize - Nominator	Who can nominate an individual for a Killam Prize?	Killam Prize candidates cannot self-nominate. Candidates should be nominated by another individual who can write compellingly regarding the nominee and their work, accomplishments, and impact. Often, the nominator is an expert in the field, a senior administrator, or a scientific/research lead at the candidate's institution.
Killam Prize - Nominator	Could you provide examples of work that embodies each of the four Killam values?	<p>Killam Prize submissions are evaluated under the relevance category on their research record and its alignment with the Killam values. The Killam values include research excellence, innovation, humanity, and multidisciplinary collaboration.</p> <p>Past winners have international profile and demonstrate research excellence in alignment with Killam values of Innovation, Humanity, and Multidisciplinary Collaboration. Nominators and referees should clearly explain the impacts of the candidate's work with each letter writer taking a different perspective to provide a fullest possible profile of the candidate and their work.</p>
Killam Prize - Nominator	Are metrics like h-index required or preferred even for nominees in disciplines in which these metrics are generally not used because they do not capture many of the journals?	No. The National Killam Program recognizes that bibliometrics only tell part of the impact story and that different disciplines have different impact measures. Applicants and nominators should identify indicators of impact that are relevant to their field of research, their modes of knowledge dissemination, and their individual work.
KP – Nominee		
Killam Prize - Nominee	Should I click submit when I am done – the system says I need to have many files attached that I do not because my nominator is supposed to attach them.	The Killam Prize nominee should click Submit when they have completed their section of the submission. This is not the final submission of the nomination. When the nominee clicks Submit, an email will automatically be sent to the nominator to advise them that the nominee has completed their portion of the submission. The nominator can then complete the submission before clicking submit on their profile.
KP – Research Categories		
Killam Prize - Research categories	How/why do I identify my research category?	The nominator identifies the discipline(s) in which to consider the nominee for the Killam Prize.

		Nominees identify at least one (1) and up to five (5) research categories (based on the Canadian Research and Development classification system) relevant to their research career as part of their acceptance of the nomination. This will help us match the nomination with peer reviewers.
Killam NRC Paul Corkum Fellowship		
Corkum – Eligibility		
Corkum - eligibility	What kinds of projects can be proposed?	Proposed projects must demonstrate alignment with one or more NRC Challenge program and may be technical, based on knowledge exchange, or exploratory. The Killam NRC Paul Corkum Fellowship may support a specific collaborative project, a knowledge exchange initiative, a novel multidisciplinary collaboration, or other scholarly pursuits that advances knowledge.
Corkum - eligibility	Can the co-Principal Investigators (co-PIs) be existing collaborators?	The co-PIs may be collaborating for the first time on this project or they may build on an existing collaboration. The joint project proposal must clearly demonstrate the extent to which this project builds upon or is different from existing projects.
Corkum - eligibility	Can the NRC co-PI already have an affiliation with the Fellowship co-PI's institution? E.x. be an adjunct faculty member	The Killam NRC Paul Corkum Fellowships encourage collaboration using a co-Principal Investigator (co-PI) model. Submissions to the program must propose one co-PI (the Fellow) employed outside of the NRC, and one co-PI (NRC co-PI) employed by the NRC. The NRC co-PI can have an affiliation with the Fellowship co-PI's institution, however, the main employer of the NRC co-PI must be the NRC.
Corkum - Eligibility	What is considered mid to late career?	Killam NRC Paul Corkum Fellowships support scholars who are mid- to late-career researchers. Typically mid-career researchers have completed their PhD no more than 15 years prior, though special circumstances may result in applicants being more or less than 15 years post-PhD. Typically, Late-career researchers are over 15 years past their PhD, and have evidence of active ongoing scholarly research and publications. There is no specific year cut-off for the fellowship; applicants can note how they fit into the mid- to late-career definition in their CV with Candidate Statement as part of the submissions.
Corkum - Eligibility	How much of a reduction in teaching/administrative duties is expected for fellowship recipients?	The Killam NRC Paul Corkum Fellowship provides support to a distinguished scholar, granting them time to pursue a novel project in collaboration with an NRC researcher,

		<p>leveraging NRC facilities. The funds are intended to cover release time and to support the Fellow and the project.</p> <p>Release time funding assists the institution with replacement costs of the Fellow while still paying their regular salary and benefits during the fellowship period.</p> <p>Individual circumstances vary with some Fellows requiring release from teaching workloads and others from administrative workloads, or a mix of both teaching and administration.</p> <p>Recipient Institutions are responsible for providing a release plan when confirming acceptance of the fellowship. This plan is subject to approval by the National Killam Program Office.</p>
Corkum - Eligibility	If I have previously received a Dorothy Killam Fellowship (formerly Killam Research Fellowship) or been awarded the Killam Prize, am I eligible?	The Killam NRC Paul Corkum Fellowship is open to individuals who have previously received a Killam Prize or a Dorothy Killam Fellowship (formerly Killam Research Fellowship). Once an individual receives a Killam NRC Paul Corkum Fellowship, they can not receive the Killam NRC Paul Corkum Fellowship again. Once an individual receives a Killam NRC Paul Corkum Fellowship, they remain eligible for a Dorothy Killam Fellowship and Killam Prize.
Corkum - Eligibility	What is expected from the Fellowship applicant with regards to time spent in-person at an NRC facility?	To be eligible for the Killam NRC Paul Corkum Fellowship, the applicant must be willing and able to travel to an NRC location or locations in Canada to collaborate with the NRC co-PI as required. There is no defined amount of time required for in-person collaboration. The additional funding of up to \$50,000 is intended to cover costs related to travel, accommodations, and knowledge dissemination. For full eligibility criteria, please consult the guidelines .
Corkum - Eligibility	As the Fellowship applicant, am I able to be a Killam NRC Paul Corkum Fellow while on sabbatical?	Killam NRC Paul Corkum Fellows may complete their Fellowship while on sabbatical provided their institution supports the submission and provides a release plan when confirming acceptance of the fellowship. This plan is subject to approval by the National Killam Program Office.
Corkum - Eligibility	Are any organizations excluded from the Killam NRC Paul Fellowship?	Most research organization are eligible for the Killam NRC Paul Corkum Fellowship. Please note that proposed collaborations and research must align with the Policy on Sensitive Technology Research and Affiliations of Concern (science.gc.ca) .

Corkum - Eligibility	Does the career stage of the Fellow need to match the career stage of the NRC co-PI?	The career stage of the Fellow and NRC co-PI do not need to match. The NRC co-PI can be at any career stage. The Fellow should be a mid-to-late career researcher, although researchers at earlier career stages may be considered in some cases.
Corkum - Eligibility	What is the required timeline of the fellowship?	Those who win Killam NRC Paul Corkum Fellowships in the 2025 program cycle (apply spring 2024, notified of award early in 2025), typically begin no later than January 1, 2026. This means that when applying for the Fellowship, researchers should have the intention of beginning the fellowship by January 1, 2026. However, we understand that life happens, postponements due to leave are addressed as the situations arise.
Corkum - Eligibility	Can faculty members for social sciences and humanities apply?	<p>There are no discipline restrictions with regards to who can apply to the Killam NRC Paul Corkum Fellowship. However, proposed projects must demonstrate alignment with one or more NRC Challenge program and may be technical, based on knowledge exchange, or exploratory.</p> <p>The Killam NRC Paul Corkum Fellowship may support a specific collaborative project, a knowledge exchange initiative, a novel multidisciplinary collaboration, or other scholarly pursuits that advance knowledge.</p>
Corkum - Eligibility	Can you hold a Killam NRC Paul Corkum Fellowship in conjunction with other awards (i.e. CRC)?	<p>For the Killam NRC Paul Corkum Fellowship, the following are examples of eligible activities for this funding opportunity:</p> <ul style="list-style-type: none"> A. Release from teaching and/or administrative duties to pursue collaborative R&D projects and can include planning, research, development, prototype development, feasibility studies, demonstrations and capacity building intended to support research, development, adoption and/or adaptation of innovative or technology-driven new or improved products, services or processes in Canada up to their commercialization; and/or B. Collaboration and knowledge dissemination activities to pursue projects and initiatives including support for science or innovation-based conferences, workshops, symposia, coordination or other outreach and partnership development activities as well as costs related to the travel to such events by non-government employees

		It is possible for the Fellow to hold other grants/awards at the same time. However, if the other grant/award is also intended to cover the applicant's salary in order to grant them release time, it may be incompatible with the Killam NRC Paul Corkum Fellowship. Please contact the National Killam Program Office to discuss specific cases.
Corkum - Eligibility	Are former NRC employees eligible for the Killam NRC Paul Corkum Fellowship?	Former NRC employees are eligible for the Killam NRC Paul Corkum Fellowship provided they meet all other eligibility criteria and are in alignment with the NRC's Conflict of Interest Policy .
Corkum – Application Procedure		
Corkum – Application Procedure	In the guidelines, there are links to forms that are not yet available, when will they be?	All application materials and forms related to the Killam NRC Paul Corkum Fellowship will be available when the program opens on April 2, 2024.
Corkum – Application Procedure	Does each co-PI need to submit each document?	Applications to the Killam NRC Paul Corkum Fellowship are submitted by e-mail to the National Killam Program Office. Submission materials can come from either of the co-PIs, and their institutional contact. A summary of what is required as part of a submission is below: <ul style="list-style-type: none"> - Application Form: can be submitted by either co-PI - Joint collaborative research abstract: can be submitted by either co-PI - Joint project proposal: can be submitted by either co-PI - Joint knowledge mobilization plan: can be submitted by either co-PI - Joint community research supplement: can be submitted by either co-PI - Two letters of support: can be submitted by either co-PI, or the institutional contacts themselves - Two CVs with Candidate Statements: can be submitted by either co-PI - Attestations: Must be completed by each co-PI and each institution contact, can be submitted by either co-PI or their institution contact - Voluntary Self-Identification Form: can be submitted by each co-PI for themselves only
Corkum – Application Procedure	Does the fellowship applicant need to be nominated by their institution?	The Killam NRC Paul Corkum Fellowships encourage collaboration using a co-Principal Investigator (co-PI) model. Submissions to the program must propose one co-PI (the Fellow) employed outside of the NRC, and one

		co-PI (NRC co-PI) employed by the NRC. The co-PI applicants are responsible for submitting the application themselves with support from their institutions in the form of a letter of support and attestation.
Corkum – Application Procedure	Is there a list of potential collaborators for the Corkum?	We do not have a list of NRC collaborators. Fellowship candidates who need help connecting with an NRC investigator, can complete an Expression of Interest form and return via email to the National Killam Program Office (NKPO). The NKPO will consult internally and respond to your inquiry within 10 business days. The Expression of Interest form will be available when the program opens on April 2, 2024. Please note that proposed projects must demonstrate alignment with one or more NRC Challenge programs and may be technical, based on knowledge exchange, or exploratory.
Corkum – Application Procedure	How detailed does our budget need to be? Does it count towards the word count of the Joint Project Proposal? Will it impact the evaluation process?	<p>The budget component of the Joint Project Proposal is expected to be high-level, following the simple format outlined in the guidelines. The budget should include costs for the Fellowship applicant related to travel, accommodation and knowledge dissemination.</p> <p>The budget does not count towards the word count of the join project proposal.</p> <p>The budget is not formally assessed during the evaluation process. The information is provided for administrative purposes. If successful, Fellows will be asked to submit a more detailed budget that is in accordance with Government of Canada travel and meal allowance rates.</p>
Corkum – Application Procedure	For the Fellowship applicant, can the attestation from their institution and Letter of Support from their institution come from different people?	Yes, for applications to the Fellowship, the attestation can be completed by a different person than the individual providing the letter of support.
Corkum – Application Procedure	Is it mandatory to complete an Expression of Interest?	An Expression of Interest is not mandatory. This is a service provided by the National Killam Program Office in the event that a prospective Fellow needs assistance in identifying a potential NRC investigator. Fellow candidates who are already connected with a potential NRC investigator do not need to complete an Expression of Interest.

Corkum – General Questions

Corkum - General

What is an NRC Challenge program and why does this fellowship have to align with one?

A [Challenge program](#) is a portfolio of programs administered by the National Research Council that provide funding to research. Through Challenge programs, the NRC partners with private and public sector, academic and other research organizations in Canada and internationally to advance transformative, high-risk, high-reward research that address Canadian priorities. The Challenge programs are a component of the [new collaborative research and development programs](#). Project proposals for Killam NRC Paul Corkum Fellowships must align with 1 or more challenge programs.

If you have any questions not covered in this FAQ, contact the [National Killam Program Office](#) for assistance.